

**STOW-MUNROE FALLS PUBLIC LIBRARY  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
Monday September 18, 2023**

**CALL TO ORDER**

The meeting was called to order at 6:31 pm by President Shubert.

**PRESENT**

David Renninger, Secretary; Tom Shubert, President; Emily Hegner, Rich Bedell, Carla Wyckoff; Craig Mancuso, Vice President, Angela Daniel

**ABSENT**

**OTHERS PRESENT**

Gale Koritansky, Director

**PUBLIC**

There was no public comment.

**MINUTES**

**MOTION NO. 230918-1 APPROVE AUGUST 21, 2023 MINUTES**

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Renninger moved, Mancuso seconded:

RESOLVED: That the Board Minutes of August 21, 2023 regular meeting be accepted and approved.

The roll being called on its adoption, the vote resulted as follows:

AYES: Daniel, Hegner, Mancuso, Renninger, Wyckoff, Bedell, Shubert

NAYS:

Motion carried.

**FINANCE**

**MOTION NO. 230918-2 APPROVE AUGUST TREASURER’S REPORT**

Wyckoff moved, Renninger seconded:

RESOLVED: That the Board of Trustees approves the Treasurer’s Report for August 2023.

**MTD Bank Report for Year 2023 Month 08 - STOW MUNROE FALLS PUB LIB**

Bank	Description	Beg Mo Bal	Deposits	Withdrawals	Trans In	Trans Out	Balance
0001	MAIN CHECKING ACCOUNT	632,743.69	274,271.43	305,880.82	0.00	0.00	601,134.30
0002	PAYROLL CHECKING ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00
0004	BUILDING PROJECT CHECKING ACCT	0.00	0.00	0.00	0.00	0.00	0.00
0009	IMPREST FUNDS	300.00	0.00	0.00	0.00	0.00	300.00
0020	CERTIFICATES OF DEPOSIT	0.00	0.00	0.00	0.00	0.00	0.00
0021	STAR OHIO - INVESTMENTS	2,390,793.81	11,122.32	0.00	0.00	0.00	2,401,916.13
0024	STAR OHIO BLDG - INVESTMENTS	84,144.13	391.45	0.00	0.00	0.00	84,535.58
0029	STAR PLUS OHIO - INVESTMENTS	0.00	0.00	0.00	0.00	0.00	0.00
0030	US BANK - REDTREE INVESTMENTS	679,160.58	5,101.64	0.00	0.00	0.00	684,262.22
0206	US BANK - FROEBE ENDOWMENT	498,318.28	3,743.21	0.00	0.00	0.00	502,061.49
<b>10 Banks</b>		<b>4,285,460.49</b>	<b>294,630.05</b>	<b>305,880.82</b>	<b>0.00</b>	<b>0.00</b>	<b>4,274,209.72</b>

The roll being called on its adoption, the vote resulted as follows:

AYES: Hegner, Mancuso, Renninger, Wyckoff, Bedell, Daniel, Shubert  
NAYS:

Motion carried.

**PROGRAM**

**DIRECTOR’S REPORT**

**MOTION NO. 230918-3 ACCEPT THE DIRECTOR’S REPORT**

Mancuso moved, Hegner seconded:

RESOLVED: That the Board of Trustees accepts the written Director’s report for the month of August 2023.

The roll being called on its adoption, the vote resulted as follows:

AYES: Renninger, Wyckoff, Bedell, Daniel, Hegner, Mancuso, Shubert  
NAYS:

Motion carried.

## **DISCUSSION ITEMS**

Ms. Koritansky asked the board members to think about board committees they would like to serve on in 2024. Each committee must not have more than three board members serving.

## **BOARD COMMITTEES**

### **BUILDING & GROUNDS**

Ms. Hegner stated that the next Building and Grounds meeting will be October 16, 2023 at 5:00pm.

### **FINANCE**

Mr. Bedell stated that Finance Committee met at 6:00pm this evening. Mr. Bedell stated everything is in order.

### **HUMAN RESOURCES**

Mr. Mancuso stated that the Human Resources Committee will meet Monday, October 9, 2023 at 6:00 pm.

### **LEGISLATION/RULES**

Mr. Shubert stated nothing to report

### **LONG RANGE PLANNING**

Mr. Renninger stated he met with Mike Deiwert, Ms. Koritansky, and Ms. Hale to review the parking lot plan on September 16, 2023. He stated there is another meeting planned on October 12, 2023.

### **TECHNOLOGY**

Mr. Shubert stated nothing to report. Ms. Koritansky commented there will be a catalog migration with Clevnet coming in early November, and the catalog will be unavailable for staff and patrons for one day. The library does not have the date at this time.

RECORDS COMMISSION

Mr. Shubert stated they will meet in October.

**NEW BUSINESS**

**MOTION NO. 230918-4 ACKNOWLEDGE INTERMITTENT MEDICAL LEAVE**

Renninger moved, Bedell seconded:

RESOLVED: That the Board of Trustees acknowledges the following:

Chloe Stricharczuk: Intermittent Family Medical Leave to begin on July 21, 2023 through July 20, 2024.

Per Employee Policy #230116-9 Family (Maternity/Paternity)/Medical Leave:

However, an employee may use this leave on an **intermittent basis** or **reduced leave schedule** (i.e., less than a full-time basis), when medically necessary or if the employee is needed to care for a family member with a serious medical condition.

The roll being called on its adoption, the vote resulted as follows:

AYES: Renninger, Wyckoff, Bedell, Daniel, Hegner, Mancuso, Shubert

NAYS:

Motion carried.

**MOTION NO. 230918-5 APPROVE LIBRARY OPENING LATE**

Renninger moved, Mancuso seconded:

RESOLVED: That the Boards of Trustees approves the library opening at 10am on December 14, 2023 for a staff holiday breakfast.

The roll being called on its adoption, the vote resulted as follows:

AYES: Renninger, Wyckoff, Bedell, Daniel, Hegner, Mancuso, Shubert

NAYS:

Motion carried.

**MOTION NO. 230918-6 MOTION TO ADJOURN**

Hegner moved, Mancuso seconded to adjourn the meeting at 7:01 pm.

All were in favor.

Motion carried.

Secretary

Board President

Gale Koritansky  
Director