

**STOW-MUNROE FALLS PUBLIC LIBRARY
BOARD OF TRUSTEES
ORGANIZATIONAL BOARD MEETING
Monday January 20, 2025**

CALL TO ORDER

The meeting was called to order at 6:30 pm by President Shubert.

PRESENT

Craig Mancuso, Vice President; Tom Shubert, President; Carla Wyckoff Secretary; Richard Bedell, Angela Daniel, Emily Hegner,

ABSENT

OTHERS PRESENT

Gale Koritansky, Director; Jennifer Hale, Fiscal Officer

PUBLIC

Antoinette East-Jenkins, Board Member Stow-Munroe Falls City Schools; Michael Jundi, Errol Savage

SWEARING IN OF THE BOARD OFFICERS FOR 2025

Antoinette East-Jenkins, Board Member Stow-Munroe Falls City Schools swore in the Stow-Munroe Falls Public Library Board Officers for 2025: Tom Shubert, President; Craig Mancuso, Vice President; Carla Wyckoff, Secretary, and the new Trustee Michael Jundi. Please see attached copy.

ACTION ITEMS

MOTION NO. 250120-1 AUTHORIZATION OF EXPENDITURES BY DIRECTOR

Hegner moved, Mancuso seconded:

RESOLVED: That the Library Board of Trustees authorizes the Director to purchase library materials, supplies, equipment, and services for the fiscal year 2025, as funds are appropriated.

The roll being called on its adoption, the vote resulted as follows:

AYES: Bedell, Daniel, Jundi, Wyckoff, Mancuso, Hegner, Shubert

NAYS:

Motion carried.

MOTION NO. 250120-2 AUTHORIZATION OF EXPENDITURES BY FISCAL OFFICER

Mancuso moved, Wyckoff seconded:

RESOLVED: That the Library Board of Trustees authorizes the Fiscal Officer to pay the library utilities, contracted services, and employee wages for the fiscal year 2025.

The roll being called on its adoption, the vote resulted as follows:

AYES: Bedell, Daniel, Hegner, Jundi, Wyckoff, Mancuso, Shubert
NAYS:

Motion carried.

OTHER

MOTION NO. 250120-3 APPOINTMENT OF DEPUTY FISCAL OFFICER

Jundi moved, Mancuso seconded:

RESOLVED: That the Library Board of Trustees appoints Katelyn Allen as Deputy Fiscal Officer of Stow-Munroe Falls Public Library for the year 2025.

The roll being called on its adoption, the vote resulted as follows:

AYES: Bedell, Daniel, Hegner, Wyckoff, Mancuso, Jundi, Shubert
NAYS:

Motion carried.

MOTION NO. 250120-4 APPOINT TRUSTEE TO LIBRARY FOUNDATION BOARD

Jundi moved, Mancuso seconded:

RESOLVED: That the Library Board of Trustees appoints Carla Wyckoff; as the trustee representative to the Stow-Munroe Falls Library Foundation Board for the year 2025.

The roll being called on its adoption, the vote resulted as follows:

AYES: Bedell, Daniel, Hegner, Wyckoff, Mancuso, Jundi, Shubert
NAYS:

Motion carried.

MOTION NO. 250120-5 ADJOURNMENT

Mancuso moved, Wyckoff seconded to adjourn the meeting at 6:38pm.

All were in favor.

Motion carried.

Secretary

Board President

Jennifer Hale
Fiscal Officer

**INSTALLATION OF OFFICERS
STOW-MUNROE FALLS PUBLIC LIBRARY
Board of Trustees**

(To be sworn in by a member of the Board of Education)

Ask: Would the new officers for the Board of Trustees please come forward?
Please answer "I do" after the following question.

Do you acknowledge that your role as a trustee is to contribute to defining the organization's mission and governing the fulfillment of that mission and carry out the functions of the office of trustee as specified in the organization by-laws and policies.

And that your role as a trustee will focus on the development of broad policies that govern the implementation of the institutional plans and purposes. This role is separate and distinct from the role of the Director to whom is delegated the responsibility of determining the means of implementation of Board policies.

Answer: I do

Ask: Please answer "I will" after the following statement of commitment.

I will exercise the duties and responsibilities of this office with integrity, collegiality and due care.

Answer: I will

Ask:

Secretary ***Carla Wyckoff***, you have been given the important office of Secretary for the Library Board and are responsible for keeping good, precise minutes. The accuracy of your office will insure the memory of this organization and serve as part of its history. Do you willing accept your responsibility? If so, please say "I will".

Vice-President ***Craig Mancuso***, you must be ready to assume the office of President in his/her absence. This means you must be thoroughly familiar with the progress and concerns of this organization. You must coordinate your efforts with the efforts of the president, thus promoting harmony in all activities. Are you willing to accept this challenge? If so, please say "I will".

President ***Thomas Shubert***, you have been given the highest honor the library can bestow on any trustee. It will be your wisdom, justice, dependability, and incentive that will stimulate and encourage progress. It will be your duty to preside at all meetings and represent the library in fellowship and harmony. Are you willing to accept this honor? If so, please say "I do".

